

Small Group Tracking Sheet

A tool for keeping up with things



Month: _____ Week 1: _____ Week 2: _____ Week 3: _____ Week 4: _____ [Week 5]: _____

Leader: _____ Leader: _____ Leader: _____ Leader: _____ Leader: _____

Text: _____ Text: _____ Text: _____ Text: _____ Text: _____

Attendance:

Reminder: _____ Reminder: _____ Reminder: _____ Reminder: _____ Reminder: _____

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A good: _____

A bad: _____

Take 5 minutes at the end of each meeting to mark attendance, distribute email responsibilities, evaluate the evening, and make decisions for the coming week. Be sure to take one week every two months to do something social with your group.

Please email each member of your group twice per month. Space is provided beside each "Email" for the leader who will send the email to initial.